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Approved For Release 2004/08/19 : CIA-RDP80M01133A000100310006-8

*Registry
Committee 14*

DCI/IC-1536/75
29 July 1975

MEMORANDUM FOR: D/DCI/IC

ATTENTION:

[Redacted]

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SUBJECT: Letter of Instruction for Chairman, IHC

Attached is my draft of the letter of instruction
which I recommend the DCI sign and provide to me to
cover my responsibilities as Chairman, IHC during
FY 1976.

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[Redacted]

Chairman, IHC

Distribution:
Original - Addressee

- 1 - [Redacted]
- 1 - IHC Reading
- 1 - IHC Subject
- 1 - ICS Registry

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MEMORANDUM FOR: Chairman, USIB Intelligence Information
Handling Committee (IHC)

SUBJECT: Letter of Instruction

1. The purpose of this letter is to inform you of my views regarding the priority tasks to which you should pay particular attention during FY 1976 in support of my Intelligence Community responsibilities. In addition, you should be mindful of the "Guidance Applicable to All USIB Committee Chairmen" as set forth in my memorandum of 4 September 1974 on that subject, as well as the responsibilities assigned under DCIDs 1/4 and 1/15.

2. Your committee should focus on the community's foreign intelligence production and presentation functions and how information science and computer and communication technology can extend the capabilities of analysts and enhance intelligence outputs for users. Specifically, I instruct you to:

a. Support and participate with the Intelligence R&D Council of IRAC in appraising and reporting on plans and actions for the development of computerized work stations for foreign intelligence analysts and watch officers, which bring together rapid communications; data recall, manipulation and display; and automated means for presenting intelligence.

b. Provide a community-wide forum and monitor the information handling and telecommunications aspects of DOD initiatives to plan for a "distributed production policy," reporting to me thereon via D/DCI/IC. In sequence with internal DOD planning, present for USIB/IRAC consideration a preliminary architectural design and plan for community-wide internetting that can facilitate the exchange of substantive foreign intelligence materials in automated data bases.

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c. In conjunction with the Intelligence R&D Council and the USIB Security Committee, report on the need to implement a community R&D program to provide further security safeguards for intelligence computer and telecommunications systems, including appraisals of scope, timing and costs.

d. As part of the Government-wide standardization program, promote the development and use of standard data elements and data codes, to facilitate the exchange of automated foreign intelligence information between USIB agencies and with users. Report to USIB periodically on agency performance and cost/benefit aspects of this program. Represent the Intelligence Community as a whole in dealings with the National Bureau of Standards and standards organizations.

e. Promote community collaborations and uniformity in the use of microforms, and report results to USIB.

f. Continue the exploratory work of [redacted] [redacted] formerly Special Assistant to the DCI, to survey development and techniques applicable for presentation of foreign intelligence data in varied formats, including graphic and cartographic, microform, television, high resolution video, etc., and report to me via the D/DCI/IC on these matters.

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g. Be prepared to act in accordance with instructions from the National Security Council to develop a Crisis Operations Directory delineating the "national nervous system," as a tool and reference for use in watch centers.

h. Continue with the design, development, testing, installation and upgrading of the CONTEXT system for analyst use in preparing coordinated reports and for possible USIB conference use in crisis situations. Examination should be undertaken on the possible interface of this system with other conferencing capabilities in the community that utilize voice, video and hard-copy communications.

i. Continue to direct the development, test and timely installation of a photofacsimile system for the transmission of imagery in the Washington area. Appraise and through D/DCI/IC report to me on proposals affecting the intelligence community for development, test and timely installation of a photofacsimile system for the transmission of imagery in the Washington area. Appraise and through D/DCI/IC report to me on proposals affecting the intelligence community for development, test and timely installation of a photofacsimile system for the transmission of imagery in the Washington area.

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j. In accordance with guidance from D/DCI/IC, prepare the dissemination portion of the National Imaging Plan (NIPS) in collaboration with COMIREX.

k. Review revisions of DCID 1/4 (Coordination of Intelligence Information Handling) and DCID 1/15 (Data Element and Code Standardization) approved by the DCI in early 1973 but never promulgated, and provide me with your recommendations, via the D/DCI/IC, on whether these, or other, revisions to those DCIDs should be promulgated.

3. In carrying out this year's program, you should continue to:

a. Act as the focal point for non-DOD intelligence organizations' participation with the system architects in planning for intelligence interfaces with the DOD Worldwide Military Command and Control System (WWMCCS).

b. Maintain a community inventory of foreign intelligence information handling systems, substantive files and related analytical methodologies as a tool for intelligence analysts.

c. Collaborate with ASD(I) in review of intelligence community requirements levied on the Defense Satellite Communications System (DSCS).

d. Collaborate with the community's Information Science Center in the CIA Office of Training to arrange seminars and training activities on information science topics of broad interest.

W. E. Colby

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